

## WISCONSIN ASSOCIATION OF LOCAL HEALTH DEPARTMENTS AND BOARDS

Minutes of the Board of Directors Meeting

March 11, 2011

Board Members by Phone: Jean Durch, Dennis Wedde, Patti Wohlfeil, Jim Stecker, May Cay Freiberg, Kathy Mai, Lowell Haugen, Joe Salzmann, Patty Krug, Nathan Luedke, Nancy Eggleston, Sue Kunferman, Margaret Wood and Linda Walter.

Absent: Faye Tetzloff, Suzanne Oehlke, Jeff Kindrai, Bob Leischow, Courtenay Johnson, Carol Larson and JoAnn Weidmann.

Also by phone: Eric Ostermann

**Call to Order:** Meeting called to order by Co-President Jean Durch at 8:30 AM. Haugen/Wohlfeil move to accept the agenda. Motion carried.

**Secretary Report.** Kunferman/Haugen moved to accept the February 11 meeting minutes. Motion carried.

**Treasurer's Report.** Wood/Freiberg moved to accept the February report. Motion carried.

**Co-presidents report.** Dennis reported a one day training will be sponsored by NALBOH, May 5th in Chicago for the Guide to Community Prevention Services. Please contact Eric Ostermann if you would be interested in attending this training.

The committee discussed possible times to have our board meeting in May at the annual conference with the opportunity to meet with DHS leadership. The committee agreed a potential time would be on May 24th at 11:00 am if arrangements can be made with DHS. Eric will coordinate this effort and report back at our next meeting.

### **Staff Report**

**Dashboard.** See attachment. Eric explained some of the variances in the report.

**Strategic Plan.** See attachment.

### **Preparedness Advisory Committee**

Eric provided a summary of the purpose and scope as noted in the attachment. The effort is to assure LPHD input into the strategic plan for preparedness for the next five year cooperative agreement with CDC. The Division of Public Health will provide \$15,000 in funding to support WALHDAB's assistance to co-facilitate the Preparedness Advisory Committee meetings. Badger Bay Management staff will be providing this service for WALHDAB.

The committee membership has been informed and encouraged to seek active input from their representative organizations for the plan. The board agreed at their April meeting to further discuss the topic of preparedness funding for LPHD's and the expectations/accomplishments requirements for grant objectives in the next five year agreement.

Wood/Kunferman moved to accept the contract addendum for Badger Bay Management as the representative for WALHDAB to co-facilitate the Preparedness Advisory Committee. Motion carried.

## **Health Officer Orientation**

Sue Kunferman reported on the work group which is facilitated by Sarah Beversdorf, Badger Bay Management. The committee is reviewing DPH orientation and the current Survive and Thrive materials to formulate a plan for health officer orientation. There will be interviews with current Survive and Thrive members and new health officers to identify any additional needs for orientation.

Kathy Mai volunteered to be the board of health member for this committee.

## **Committee Reports.**

Awards: Nomination information has been sent.

Nominations: Information has been sent and are due by April 4th. Committee members who have served as president discussed the assistance Badger Bay Management has provided in reference to meetings and other activities and encouraged the membership to apply for these positions.

Joint Public Affairs: Report as sent. Sue reminded everyone of the Day at the Capitol on March 30th.

Annual Conference: The brochure has been sent and a reminder to sign up for the Public Health Trek Across Wisconsin initiative.

## **Grant Reports.**

CHIPP Grant Update. Eric reported they had 15 applicants for the coordinator position and will begin interviews next week.

MATCH program release of County Health Rankings. The information was reviewed as attached.

NALBOH Prevention Services Grant. Eric provided information on this grant as attached.

Survive and Thrive Grant. As discussed earlier.

## **National Reports**

NACCHO. Bobby Pestronk, executive director for NACCHO will be in Madison for a MATCH review. He is planning to come to the annual conference and Eric will be coordinating efforts so he can meet with attendees possibly in a town hall format to discuss any issues we would like addressed.

NALBOH. Eric reminded the membership to complete the BOH survey that has been sent by NALBOH. At this time, Wisconsin has a 30% response rate and the board would like to have all members respond to the survey.

## **Regional Reports.**

Northern: We met last month and business as usual discussing PH accreditation, many new health officers in our region and AHEC will be doing a presentation at our April meeting.

**Northeastern:** Roxanne, DNR Spill Team Leader and SHOW provided presentations which was well received and Patti had members provide input concerning preparedness.

**Southern:** No Report

**SouthEast:** They met via internet with discussion on the Public Health Trek across Wisconsin initiative, Vaxcare presentation and discussion with health officers and Aurora completing community needs assessments.

**Western:** Pat Guehlman and Sandy Breitborde attended their meeting to receive input on any issues the membership wanted addressed.

**Section Reports:**

Nutrition: No report at this time.

EH: Reminded the board if anyone is completing their needs assessment to utilize the environmental public health tracking network as a reference.

Lab Section: No report.

**Other Business:** None

**Adjourn:** Luedke/Freiberg move to adjourn at 9:39 am. Motion carried. The next meeting is April 8th in Wausau at 10:00 am.