

WISCONSIN ASSOCIATION OF LOCAL HEALTH DEPARTMENTS AND BOARDS

Minutes of the Board of Directors Meeting

June 11, 2010

Board Members Present: Dennis Wedde, Jean Durch, Joe Salzmann, Faye Tetzloff, Patty Krug, Curt Nyenhuis, Lowell Haugen, Patti Wohlfeil, Nathan Luedke, Jeff Kindrai, Nancy Eggleston, and Carol Larson

Board Members by Phone: Margaret Wood, Suzanne Oehlke, JoAnn Weidmann, Jim Stecker, Jen Rombalski and Linda Walter

Absent: Sue Kunferman, May Cay Freiberg and Courtenay Johnson

Also Present: Eric Ostermann

Call to Order: Meeting called to order by Co-President Jean Durch at 10:00 AM. It was clarified Jim Stecker will replace Curt Nyenhuis on the board. Tetzloff/Larson move to accept the agenda. Motion carried

Secretary Report. Tetzloff/Nyenhuis moved to accept the April 9 meeting minutes as presented. Motion carried.

Treasurer's Report. Wedde/Tetzloff moved to accept the May report as presented. Motion carried.

Eric presented the 2010-2011 budget. Discussion ensued in reference to the line items in the budget.

Membership Dues: The last increase was 3 years ago. We have 100% participation including four tribes. Rombalski/Wood moved to increase the annual dues to \$330 (10% increase) for next year. Motion carried. A letter will be sent by the co-presidents to the membership.

Grant Management: WALHDAB may possibly be the lead agency or fiscal agent on future grants that would benefit our membership. The cost to administer these grants costs would be covered by charging a 10% administrative fee. Nyenhuis/Tetzloff moved when allowable WALHDAB will charge 10% administrative costs from grants awarded to our organization. Motion carried.

Conference Call/mileage: The potential for the increase use of conference calling and members generally not requesting mileage reimbursement for meeting expenses, Kindrai/Tetzloff moved to remove the mileage line item expenditure and increase the conference call expenditure as discussed. Motion carried.

NALBOH/NACCHO conference expenditure: NALBOH currently provides one complimentary registration to the annual conference and NACCHO has not provided this to its members. Tetzloff/Luedke moved to provide for one WALHDAB representative to attend the NALBOH annual conference and a representative to attend the NACCHO conference including travel expenses, and for the NALBOH complimentary registration to be provided to a second board of health member attending the NALBOH meeting Motion carried. The representatives to these meetings have been the presidents of the organization.

Co-President's Report

Dennis asked the board to respond to the SALBOH questionnaire he has received. An electronic copy will be sent to the board and members can respond directly back to Dennis.

Jean and Eric discussed the three legislative study committees that will impact our organization. These include and the names representing our organization will be HealthCare Access (Nathan Luedke) , Reducing Infant Mortality (Jill Paradowski) and Health Care Reform (Doug Gieryn).

Information and Updates

a. Grant Applications:

1. School Health-The organization has been asked to submit a letter of support and appoint someone from our organization for participation. We supported this in the past. The committee agreed to send a letter of support and Tetzloff will make contact for a representative for this committee.
2. Public Health Training Center-A request has been sent for a letter of support for the HRSA grant. Sarah Beversdorf has been active on the oversight committee. Kindrai/Wood motioned to send a letter of support. Motion carried.
3. CHIP best practice grant- A request was made for a letter of support and potential for WALHDAB to be the fiscal agent for this grant. Tetzloff/Kindrai to send a letter of support and to accept the offer to be the fiscal agent for the grant if all parties are agreeable to this arrangement. Motion carried.
4. A request from Eric to respond by Monday, June 14th any feedback in reference to the Wisconsin Center for Health Equity proposal.
5. Survive and Thrive update: Letters for participants and mentors for this grant are currently under development and will be sent out to the membership in the near future.

b. Staff report: Eric reviewed with the membership the Dashboard document. The Board of Health membership presentation has been recorded. Eric will place a link on the organization website for the members. Nathan asked for feedback on the presentation.

c. Strategic Planning: There was no feedback from the conference. The board will review the plan when we meet every other month in person.

Regional Reports:

Northern: Faye reviewed Donna Rozar presentation related to working with schools of nursing and NALBOH. There has been changes with health officers in the Northern region.

Northeastern: Discussion on the events in Calumet County with recent changes. Eric will discuss with the health officer any assistance or recommendations for our organization to assist in the future.

Southern: Discussion related to fiscal agent for their emergency preparedness consortium, tobacco enforcement issues, and legislative priorities.

SouthEast: Discussion on the Chapter 140 revision review process, and MOU agreements with HMO's for health departments services in their region.

Western: BOH orientation training focusing on the role of BOH members and policy development at the local level, county health rankings, and WALHDAB. There is discussion centered on a public health business plan training for members.

Section Reports:

Nutrition: Suzanne discussed the presentation for Fit Families planned at the state, regionally and national level. There is some concern related to the continued increase in the no show rate and the impact this could have on the state for future federal funding. Some WIC agencies have been chosen to participate in a consumer satisfaction survey.

EH: Nancy reviewed the minutes of their last meeting which are posted on the website.

Lab Section: No report.

Committee Reports:

Other Reports:

1. Awards-no report
2. Nominations-no report
3. Joint Public Affairs-see co-president section of minutes related to legislative study committee appointments.
4. Annual Conference: Kurt Eggebrecht will be the WALHDAB co-chair representative.

Other Business:

DPH request for letter of concurrence on preparedness funding: Jeff provided an update from the last meeting for preparedness. The membership list was reviewed noting several board members are on the list as public health representation but no one is specifically listed as the WAHLDAB representative. Tetzloff/Wohlfeil moved to provide a letter and ask for a representative from WAHLDAB to be appointed to the committee. Motion carried

Adjourn: Wohlfeil/Tetzloff move to adjourn at 1:09 pm. Motion carried. The next meeting is a phone conference **July 9** at 8:30 am.