



WALHDAB Board of Directors
August 12, 2011
Draft MINUTES

Attendance: Margaret Wood, Nathan Luedke, Linda Conlon, Dennis Wedde, Jean Durch, Carol Larson, Joe Salzman, Sue Kunferman, Bob Lieschow, Jeff Kindrai, Cheryl Mazmanian, Patty Krug, Lowell Haugen, Suzanne Oehlke, Nancy Eggleston, and Eric Ostermann.

Call to Order

Nathan called the meeting to order. Wedde/Durch move to accept the agenda; motion carried.

Secretary's Report

Kunferman/Kindrai moved to accept the secretary's report; motion carried.

Treasurer's Report

Carol Larson provided a report and noted some of our receivables are still pending which will be reflected in our next report. Wedde/Kunferman move to accept the treasurer's report; motion carried.

Co-President's Report

Nathan reported on his discussion with Sandy Breitborde and Susan Uttech concerning our organization's questions related to MCH issues. He reported Linda Hale will be joining our meeting at 11:00 to discuss MCH issues. Discussion ensued in reference to communications with central office.

Staff Report

2011-12 Budget

Nathan reported he had reviewed the budget with Eric this past month. In our packet are notes Eric provided in reference to the budget. Eric noted Badger Bay does prepare a budget for the organization as part of their contracted services. He wanted to disclose this in reference to any issues considered as a conflict of interest. It is noted that we currently have a \$5200 deficit in the budget which was approved at our last meeting. Eric presented three options to potentially address this deficit:

1. Review payment for the annual conference for NALBOH and NACCHO conferences. Our organization could review the potential for travel assistance from these organizations to send a member to the conference and additionally review the expenditures we pay for the conferences.
2. Review our affordability of all contracted services and evaluation of their services.
3. Review our position on the payment of a full audit of our organization for the UW Partnership grant and/or potentially ask that grant funds can be utilized to pay for the audit.

Discussion ensued on the budget. Eric asked the board if they would like him to leave during our discussion about the budget. The board felt there was not a need for him to leave. Salzman/Haugen moved to call for a roll call vote on whether we are to operate or not operate with a deficit. Discussion ensued. It was noted during this discussion the budget had been approved last month and therefore cannot be brought back to the board unless someone who had voted for the budget makes the motion, therefore this motion cannot move forward.

Kunferman/Durch moved to form a subcommittee to review and recommend changes to balance the budget; motion carried.

Dashboard: The dashboard was attached as noted with no questions.

Followup

MCH

Linda Hale and Terri Kruse joined the meeting by phone to discuss MCH issues for 2012. Each region representative presented their regions discussion on MCH issues. Northern and Southern region felt the proposed objectives allowed for some flexibility in the grant to do some individual activities. The NE region had some interest in having some of the individual objectives allowed and had some additional discussion on how these objectives play into the proposed systems objective. The SE discussion felt there was not any flexibility related in individual activities for the grant. The Western region once the objectives were clarified felt there may be some flexibility.

Linda said the objectives are not finalized and a presentation will occur in September to discuss the focus areas and objectives. The intent of the program is to have agencies leverage dollars with other partners such as DOJ, March of Dimes, oral health to do individual activities such as car seats, cribs for kids, fluoride varnish etc. Terri reported some of the 2012 objectives will allow for individual activities to be addressed under input activities realizing there are communities where health departments are the only one providing services for some injury prevention programs.

Preparedness Advisory Committee

The minutes were attached and noted each region appreciates the minutes being shared.

Public Health Funding

Community Transformation Grant: The discussion currently is to fund 10 coalitions with 20% of the funding to rural areas. There is no date set for release of these funds.

Tobacco Control: There has been no budget forthcoming related to these dollars. At this time the tobacco program has proposed maintaining all coalitions with any decrease in funding taking place in fiscal year 2012.

2012 Committee Chairs

Awards: Margaret Wood will chair

Nominations: Current and Past Presidents

Annual Conference: Discussion ensued in reference to the difficulty of finding an annual co-chair from our organization. It was noted we have members who are on the annual committee who would serve our interest and further discussion should take place with WPHA in reference to co-chairs for the conference. The regional representatives are to contact members in their region to ask if anyone would be interested in the co-chair position for the annual conference.

Committee Reports

Public Affairs

Sue Kunferman noted minutes attached. Discussion ensued in reference to increase the communication to our membership related to our lobbying efforts by Hoven Consulting. An additional recommendation is to potentially review the need to resume the legislative grid.

Annual Conference

The minutes are attached.

Grant Reports

CHIPP

The summary is attached. Plans are to have Sarah and Julie present at our October meeting.

Survive and Thrive/Health Officer Orientation

Nathan stated review of materials for orientation is currently taking place.

MATCH grant

As noted in the summary attached.

National reports

NACCHO

Nathan reported it was very good and reminded all agencies should complete the survey related to job loss and program cuts.

NALBOH

Dennis read correspondence received after the due date for a response and Sharon Sampson received a travel scholarship for the annual conference.

Regional Reports

Northern

Julie and Sarah from the CHIPP grant, Preparedness program staff presented and we are reviewing our meeting schedule.

Northeast

MCH discussion and presentation by the state nuclear program.

Southeast

MCH discussion and Preparedness program staff presentation.

Southern

MCH, budget discussion and FUSION program participation in their exercise.

Western

MCH discussion, Kate Konkle presentation on CHIPP opportunities and discussion on centralizing state sanitarians.

Section Reports

Environmental Health Section

Nancy reviewed the minutes from their last meeting.

Nutrition

Suzanne discussed the secretary's position not to apply for the WIC EBT grant. The SNAP Education program will receive additional funding.

Lab

No Report

Adjourn***Action items***

Continue with central office discussion around MCH issues, regional representatives are to ask if anyone interested in annual conference co-chair position and continue to communicate any issues to the board.

Wedde/Conlon move to adjourn; motion carried. The meeting adjourned at 1:15 pm. Next meeting will be September 9, telephone conference at 8:30 am.