

**WALHDAB – Lab Section
Report to the WALHDAB Board of Directors
October 9, 2009 – Stevens Point, WI**

1. Activities since March 13, 2009 vote to include the Lab Section:
 - ❑ Continued progress towards establishing the section and forming a structure for the group.
 - ❑ Development of ‘Contributions of Local Public Health Labs in Wisconsin – July 2009’ document (enclosed).
 - ❑ Coordination of Poster Board content and materials for presentation at the annual WPHA/WALHDAB meeting.
 - ❑ Strategic Plan drafted to be presented to group via e-mail and discussion at October meeting.

2. July 9, 2009 Section Meeting – Appleton, WI (WPHA/WALHDAB Annual Meeting):
 - ❑ Agenda Topics (Minutes Enclosed)
 - Section Governance - Nominations for Chair and Vice Chair
 - Next Face-to-Face meeting
 - Contributions document discussion
 - Lab Breakout session suggestions for 2010 conference
 - WALHDAB Website
 - LabNetwork Grant/Funding and Travel Budgets

3. Post-meeting Updates (notes included on minutes from July 9, 2009)
 - ❑ Election of Courtenay Johnson (Eau Claire Ci-Co) as chair and Kirsti Sorsa (Madison/Dane Co) of the Wisconsin LabNetwork.
 - ❑ Confirmation of date/time for next face-to-face meeting in Racine, WI.
 - ❑ Website contacts made, information sent by Courtenay for posting

4. October 5, 2009 Section Meeting – Racine, WI
 - ❑ Agenda Items/Topics of Discussion (Minutes not available yet)
 - Tour City of Racine Health Laboratory
 - Local Laboratory/Partner Updates
 - Public Health Laboratory Staffing Qualifications discussion
 - Strategic Plan draft discussion, review, edits, etc.
 - Grant Budget report, distribution of reimbursement forms
 - Future Agenda Items
 - Website (desired content and information to be posted)
 - Representation/Updates to WALHDAB Board of Directors – schedule/process
 - Finalize Strategic Plan (minus objectives)
 - Discuss Draft Strategic Plan Objectives & Letterhead
 - Training Ideas, Lab Capabilities, Experts/Niches, Reciprocity Options
 - Future Meeting Dates – preliminarily set for January at UW-Oshkosh and April with location yet to be discussed